

4th BfR-Summer Academy Berlin, 17th – 28th August 2015 Application Form

Please return the **application form** by mail until 24th April 2015
to summeracademy@bfr.bund.de

Conference organiser:

Federal Institute for Risk Assessment (BfR)
Max-Dohrn-Str. 8-10
D-10589 Berlin
Germany

Venue:

Seminaris Campus-Hotel Berlin
Takustraße 39
14195 Berlin
<http://www.seminaris.de/hotels/seminaris-campus-hotel-berlin.html>

For all questions please contact:

summeracademy@bfr.bund.de

Personal Data

Academic title

First name

Surname

Gender

Nationality

Institution/Company

Occupational Field within Institution

Street

Postal code

City

Country

Fax

E-Mail

Background

To meet your requirements and to give the lecturers the possibility of a good preparation we would like to know a little bit about your expertise:

a. Short CV

Education / Relevant working experience (Begin with baccalaureate or other initial professional education)

YEAR(s)	INSTITUTION AND LOCATION	FIELD OF STUDY

b. Do you have experiences in working in scientific bodies

No

Yes (please fill out the following tables)

Member in scientific bodies

please indicate: year(s), bodies, institution, level (national, european, international)

I.

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II.

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III.

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c. Do you have experiences in scientific cooperation (mandatory question)

No

Yes (please fill out the following tables and indicate: year(s), field of cooperation, institution, level (national, european, international))

I.

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II.

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III.

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d. Do you have working experience (necessary qualification) in fields of food safety/risk communication?

No Yes

In which fields?

Chemicals safety	Product safety	Food toxicology	Hygiene and microbiology
Contaminants	Residues	Nutritional risks	Risk communication
Exposure assessment	Epidemiology	Legal background	

Meeting language of BfR-Summer Academy is English. Your command of English should be sufficient to engage in discussions. **Please assess your English skills:**

Please mark existing English certificates:

CAE (Certificate in Advanced English) TOEFL (Test of English as a Foreign Language)

Other Certificates

You will need to understand some basics of statistics for the practical exercises (e.g. distribution curves, Monte-Carlo-Simulation). **Please assess your knowledge in statistics:**

You will need to work in the practical exercises with table calculation software (e.g. Microsoft Excel, Open Office.org Calc or similar). **Please assess your knowledge in table calculations:**

What are the fields of food safety you want to learn more about?

Chemicals safety	Product safety	Food toxicology	Hygiene and microbiology
Contaminants	Residues	Nutritional risks	Risk communication
Exposure Assessment	Epidemiology	Legal background	

LETTER OF RECOMMENDATION
(please add an official letter of your superior, maximum 1 page)

Please return the **signed** (electronic signature) form by mail until 24th April 2015
With my signature I recognise the 'Conditions of participation' (see next page)

Date	City	Name
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'Conditions of participation'

Congress Fees

After sending the completed application form accepted applicants get a registration form at the beginning of May 2015. The registration form has to be returned until 22nd May. Thereafter applicants get a notification and request for payment of the congress fee of 2100 EUR. Payment is due within 10 days after notification.

The registration will only be confirmed after receiving the congress fee.

The congress fee **includes**:

- the costs of the congress
- training material
- drinks during conference hours (water, coffee and other non-alcoholic beverages)
- lunch on course days (including non-alcoholic drinks)
- costs for the accommodation in the congress hotel from 16th August to 29th August 2015 (breakfast, V.A.T. and service charge included)
- two social events (Dinner on Monday, 17th August 2015 at 7 p.m. near the hotel and a sightseeing tour on Saturday, 22nd August 2015)

The hotel room will be booked by the BfR. If you wish to arrive earlier or stay longer please contact us at summeracademy@bfr.bund.de. These costs are separate from the congress fee.

The fee **does not include**:

- flight costs and transport costs outside our congress
- individual dinner arrangements and public transport in Berlin

Participants must personally book their flight separately.

Cancellation policy

Cancellation must be made in writing.

If you cancel your registration before 7th July 2015 the congress fee will be refunded (bank charge deducted). In case of cancellation between 7th July and 7th August 2015, you will be charged 50 % of the congress fee. After 7th August 2015 the fee cannot be refunded.